


*Standard Operating Procedure*  
*LEARNING GOAL AND LEARNING OBJECTIVE*








Faculty of Economics and Business  
Brawijaya University  
Malang  
2018

## LEMBAR IDENTIFIKASI

	BRAWIJAYA UNIVERSITY	UN10F02HK.01.02.a001
		May 2 <sup>nd</sup> , 2018
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### *Learning Goal and Learning Objective*

<b>Proses</b>	<b>Penanggungjawab</b>			<b>Tanggal</b>
	<b>Nama</b>	<b>Jabatan</b>	<b>Tandatangan</b>	
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2. Reviewing	Prof. Eko Ganis Sukoharsono, SE., M.Com.Hons., Ph.D.	Head of Quality Assurance Board		May 2 <sup>nd</sup> , 2018
3. Approving	Abdul Ghofar, SE., M.Si., DBA., Ak.	Vice Dean I		May 2 <sup>nd</sup> , 2018
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5. controlling	Abdul Ghofar, SE., M.Si., DBA., Ak.	Vice Dean I		May 2 <sup>nd</sup> , 2018

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## **A. Tujuan**

Sebagai pedoman bagi tim penyusun *Learning Goal* dan *Learning Objective* (LG/LO) untuk melakukan penyesuaian tujuan pendidikan dengan visi dan misi Fakultas.

## **B. Ruang Lingkup**

Prosedur ini meliputi kegiatan yang dimulai dari mereview visi misi dan laporan tracer study, penyusunan, pengesahan, hingga sosialisasi LG/LO.

## **C. Standar Mutu yang Terkait**

Standar mutu pada Standar operating Procedure mengacu kepada Standar Mutu UB dan Standar Nasional Indonesia (SNI) Sistem Manajemen Mutu (SMM)- Persyaratan ISO 9001:2008, Badan Standardisasi Nasional.

## **D. Definisi**

Learning Goal dan Learning objective adalah tujuan pembelajaran yang merupakan turunan dari Visi dan Misi FEB UB.

## **E. Urutan Prosedur**

1. Pimpinan Dekanat mereview laporan Tracer Study.
2. Rapat Pimpinan (Dekanat, Jurusan, Prodi).
3. Ketua Jurusan membentuk

## **A. Objective**

As a guideline for the drafting team of Learning Goal and Learning Objective (LG / LO) to align educational goals with the Faculty Mission Statement.

## **B. Scope**

This procedure includes activities that start from formulation of ideas, formed a team, evaluating, drafting, ratification, and socialization of LG/LO.

## **C. Related Quality Standards**

Quality assurance standard of this procedure based on UB's quality assurance standard and Indonesia's National Standard (SNI) quality management system (SMM) - ISO 9001:2008 Requirements, National Standard Board.

## **D. Definition**

Learning Goal and Learning objective are goals and Objective which are derived from the Vision and Mission of FEB UB.

## **E. Procrdure**

1. Deanship reviews Tracer Study Repot
2. Discuss review result in Leadership meeting.
3. Department Head to form







Tim Penyusun LG/LO yang terdiri dari KPS (Ketua Tim) dan dosen sesuai rumpun serta UJM.






4. Tim menyusun draft LG/LO.
5. KPS mengadakan workshop dengan stakeholders untuk mendapatkan feedback. Stakeholder adalah Dosen, mahasiswa, pengguna, dan alumni.
6. Tim penyusun merevisi draft sesuai dengan masukan dari hasil workshop
7. Ketua Jurusan mengadakan Rapat jurusan
8. Rapat pimpinan dan senat untuk mengesahkan Draft LG/LO.
9. KPS melakukan Sosialisasi LG/LO yang baru

Team to create LG/LO. Head of Team is Head of Study Program. Team member are Faculty member and Head of Quality Assurance Unit







4. Team Create Draft of LG/LO
5. Head of Study Program holds a workshop with stakeholders to get feedback. stakeholders are Faculty Member, Student, Users, Alumni
6. Team revised LG/LO Draft based on feedback from stakeholders.
7. Head of Department holds a meeting to review LG/LO Draft.
8. Leadership and Senats holds meeting to approved LG/LO Draft
9. Head of Study Program carry out LG/LO socialization.

## F. Bagan Alir






No.	Kegiatan	Pelaksana				Mutu Baku		
		Pimpinan (Dekan n WD)	Ketua Jurusan	Tim Penyusun LG/LO	KPS	Kelengkapan	Waktu	Output
	Mulai							
1	Pimpinan Dekanat mereview laporan Tracer Study					Laporan Tracer Study	3 hari	Hasil Review Laporan
2	Rapat Pimpinan (Dekanan, Jurusan, Prodi)					Hasil Review Laporan	1 hari	Notulen Rapat Pimpinan
3	Ketua Jurusan membentuk Tim Penyusun LG/LO <u>Note:</u> 1. Ketua Tim adalah KPS 2. Tim terdiri dari dosen sesuai rumpun dan UJM					Notulen Rapat Pimpinan	1 minggu	Surat Tugas Tim Penyusun LG/LO
4	Tim menyusun draf LG/LO yang baru dengan tahap yg telah ditetapkan					Surat Tugas Tim Penyusun LG/LO	2 minggu	Draf LG/LO
5	KPS mengadakan workshop dengan stakeholders untuk mendapatkan feedback <u>Note:</u> stakeholders = dosen, mahasiswa, pengguna, alumni					Draf LG/LO	1 hari	Masukan/revisi dari stakeholders

6	Tim penyusun merevisi draf sesuai dengan masukan dari hasil workshop					Feedback dari stakeholders	3 hari	Draf LG/LO
7	Ketua Jurusan mengadakan Rapat jurusan					Draf LG/LO	1 hari	Masukan/revisi atas Draf LG/LO
8	Rapat pimpinan dan senat untuk mengesahkan Draf LG/LO					Draf LG/LO	1 hari	LG/LO
9	Sosialisasi LG/LO baru					LG/LO	1 hari	Laporan pelaksanaan sosialisasi LG/LO
	Selesai							

## Flow Chart

No.	Activity	PIC				Standard Quality		
		Pimpinan (Dekan n WD)	Ketua Jurusan	Tim Penyusun LG/LO	KPS	Input	Time	Output
	Start							
1	Deanship reviews Tracer Study Repot					Tracer Study Report	3 days	Review result
2	Discuss review result in Leadership meeting.					Review result	1 day	Minutes of Meeting
3	Department Head form Team to create LG/LO <u>Note:</u> 1. Head of Team is Head of Study Program 2. Team Consist of Faculty member and Head of Quality Assuarance Unit					Minutes of Meeting	1 week	Team LG/LO
4	Tim menyusun darf LG/LO yang baru dengan tahap yg telah ditetapkan Team Create Draft of LG/LO					Team LG/LO	2 weeks	Draft of LG/LO
5	Head of Study Program holds a workshop with stakeholders to get feedback <u>Note:</u> stakeholders = Faculty Member, Student, Users, Alumni					Draft of LG/LO	1 day	List of Feedback from Stakeholders



6	Team revised LG/LO Draft based on feedback from stakeholders.					List of Feedback from Stakeholders	3 days	Draft of LG/LO
7	Head of Department holds a meeting to review LG/LO Draft.					Draft of LG/LO	1 day	Feedback to LG/LO Draft
8	Leadership and Senats holds meeting to approved LG/LO Draft					Draft of LG/LO	1 day	LG/LO
9	Head of Study Program carry out LG/LO socialization.					LG/LO	1 day	Report of LG / LO socialization
	Finished							

## **G. Referensi**

1. Manual Mutu FEB UB
2. Peraturan Dekan Fakultas Ekonomi dan Bisnis UB No. 1 Tahun 2017 tentang Pedoman Pendidikan Fakultas Ekonomi dan Bisnis Universitas Brawijaya Tahun Akademik 2017/2018.
3. Standar Nasional Indonesia (SNI) Sistem Manajemen Mutu (SMM) – Persyaratan ISO 9001:2008, Badan Standardisasi Nasional.

## **F. References**

1. FEB UB Quality Manual
2. Regulation of Dean of the Faculty of Economics and Business of UB, No. 1 of 2017 concerning Educational Guidelines for the Faculty of Economics and Business Universitas Brawijaya Year 2017/2018.
3. Indonesia's National Standard (SNI) quality management system (SMM) - ISO 9001:2008 Requirements, National Standard Board.